



Government of Goa
STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING
Goa Samagra Shiksha Abhiyan
(Teacher Education)
PORVORIM – GOA 403 521
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No. SCERT/Acad./GSSA-HRS-TRS-TRA/707/2018/ 1422 Date: 09/022019

To,

The Principals of Higher Secondary Schools having **Commerce Based Vocational Courses**.

Sub: **In-service training programme for Hr. Sec. School Teachers teaching Commerce Based Vocational Courses (Teaching the Subjects: Computer Application, Accountancy and Cost Accounting & Taxation)**

Sir/Madam,

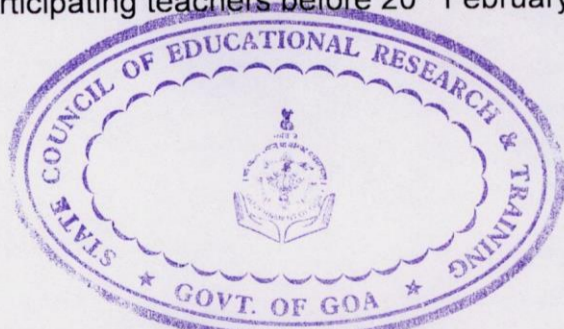
The State Council of Educational Research and Training (S.C.E.R.T.) under Goa Samagra Shiksha Abhiyan (GSSA) – Teacher Education, organizing two--days in-service training programme on “**Tally Package**” for the Hr. Sec. school teachers teaching Commerce Based Vocational Courses (Subjects: Computer Application, Accountancy and Cost Accounting & Taxation) at S.C.E.R.T., Porvorim as per the schedule given below.

Date	Time	Venue
21 st and 22 nd February, 2019	9.45 a.m. to 5.00 p.m.	Room No. S-1, SCERT, Alto- Porvorim

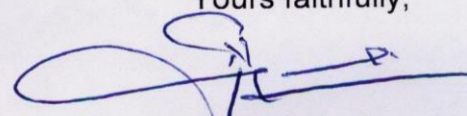
You are requested to depute the concerned teachers of your Institution to participate in the programme as per the dates and time specified above.

Teachers are **required** to bring their Laptop with the ERP-9 Tally Package installed in it as well as a printout of the document titled “Tally ERP-9 with GST” attached herewith. Teachers attending the programme have to remain present full day and have to sign the attendance sheet/register twice a day, once in the Morning session and then in the afternoon session. Any participant remaining absent with prior intimation during any session shall be indicated in his/her Certificate. In case a participant remains absent without prior intimation, then the same shall be communicated to the Principal of the concerned school.

No TA/DA will be paid to the participants by this Council or GSSA. However, they may claim TA from the respective institutions. Refreshment and working lunch will be provided at the Venue. **A line in confirmation through e-mail goascert.training@gmail.com communicating the names of participating teachers before 20th February, 2019 is required.**



Yours faithfully,


(N.G. Honnekeri)
Director-SCERT

Copy to:

1. The Director, Directorate of Education, Porvorim.
2. SPD, GSSA, Porvorim
3. The Dy. Director of Education of Central, North and South Zones
4. The Secretary, Goa Board of Sec. & Hr. Sec. Edu, Porvorim
5. CAO - GSSA, Porvorim.
6. PA to Director, SCERT.
7. Concerned file
8. Guard File