



Government of Goa
STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING
Goa Samagra Shiksha (Teacher Education)
PORVORIM – GOA 403 521

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No. SCERT/Acad./GSSA-HRS-TRS-TRA/707/2018/Vol-II/ 523

Date: 26/07/2019

To,

The Principals of all the Government and Aided Higher Secondary Schools offering **Business Studies** as a Subject

Sub: **In-service training programme for Higher Secondary School Teachers teaching Business Studies**

Sir/Madam,

The State Council of Educational Research and Training (S.C.E.R.T.) under Goa Samagra Shiksha (GSS) – Teacher Education, is organizing three-days in-service training programme for Higher Secondary School teachers teaching **Business Studies** in Commerce Stream on “Recent Developments in Business Studies and Use of ICT” as per the schedule given below.

Date	Time	Venue
7 th , 8 th and 9 th August, 2019	9.45 am to 5.00 pm	Room No. S-3, S.C.E.R.T, Alto-Porvorim

You are requested to depute the teacher/s of your Institution teaching **Business Studies** in Commerce Stream to participate in the programme as per the date and time specified above. *In case, you are not deputing the concerned teacher/s, inform this Council/Office the reason behind doing so.*

Teachers attending the programme have to remain present full day and have to sign the attendance sheet/register twice a day, once in the Morning session and then in the afternoon session. Any participant remaining absent during any session shall be indicated in his/her Certificate. In case a participant remains absent without prior intimation, then the same shall be communicated to the Principal of the concerned school. On 9th August, the participating teachers are required to bring fully recharged Laptop and Smartphone.

No TA/DA will be paid to the participants by this Council or GSS. However, they may claim TA from the respective institutions. Refreshment and working lunch will be provided at the Venue.



Yours faithfully,

(N.G. Honnekeri)
Director of Education
&
Director of SCERT

Copy to:

1. The Director, Directorate of Education, Porvorim.
2. SPD, GSSA, Porvorim
3. The Dy. Director of Education of Central, North and South Zones
4. The Secretary, Goa Board of Sec. & Hr. Sec. Edu, Porvorim
5. CAO - GSSA, Porvorim.
6. PA to Director, SCERT.
7. Accountant (GSS), SCERT.
8. Guard File