



Government of Goa

State Council of Educational Research & Training

Alto- Porvorim, Goa

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No. SCERT/Acad/DIKSHA-TV-Lessons-SEC/1089/2023/1367

Date: 11/07/2023

NOTICE

Sealed quotations super scribed as “**Quotations for Recording and Editing DIKSHA Recorded Content (Secondary)**” are invited by this office for creation of digital content for the DIKSHA portal for approximately 200 videos.

Tentatively, the recording will start batch wise from 20 August 2023. Any changes in the schedule will be intimated at the earliest.

The following is the scope of work involved:

1. Video recording, Camera rentals
2. Lighting Equipment
3. Audio recording, editing and mastering
4. Motion Graphics
5. Adding Supplementary Graphics and animations
6. Rendering Final output
7. Travelling

The last date for submitting sealed quotation/s addressed to the undersigned is 27th July 2023 and should reach this office before 3:00pm. The quotation/s should be submitted to this office by Hand Delivery, Registered AD or Speed Post.

The quotations will be opened on the same day at 4:00pm.

Terms and Conditions:

1. The videos should be recorded in High Definition (HD) having video quality of minimum 1280 x 1080 pixels.
2. The recording of the videos will be done on the premises of SCERT, Porvorim.
3. Minimum camera requirement is 1 Nos.
4. Copy of the videos should be submitted in this office in .mov/.mp4 format.
5. Rates quoted should be inclusive of all taxes, if any.
6. No conditional quotations will be considered.

7. The payment shall be made on receipt of the batch wise bill.
8. In the event of the specified date being subsequently declared as a holiday/ closed day for this office, the quotations will be opened on the next working day at the scheduled time.
9. In case of more bidders quoting same rate, the Competent Authority reserves full rights to select the bidder.
10. This office reserves the right to modify/amend the terms and conditions.
11. The service provider shall provide his services as per pre-decided schedule.
12. In case services rendered are not found satisfactory, SCERT reserves the right to terminate the contract without any prior notice.
13. All recorded content submitted for due processing is the sole property of SCERT, Porvorim, Goa.
14. After recording, edited videos must be submitted along with all soft copies within the stipulated time.



(Dr. Shambhu S. Ghadi)
Director, SCERT- Goa