



Government of Goa

STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING
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CIRCULAR

Sub: Academic Calendar and Scheme of Assessment from Grades 1 to 8 for the Academic Year 2024-25

As you are aware, all schools defined under Section 2 (n) of RTE Act 2009 and schools recognised by Directorate of Education, Goa are required to follow the Curriculum and Evaluation Procedures prescribed by SCERT, Goa.

Academic Calendar and the Scheme of Assessment in different subjects to be followed in the academic year 2024-25 in different subjects in Grades 1 to 8 is attached herewith. Schools have to ensure that the Academic Calendar and Assessment Scheme are implemented in letter and spirit. Further, the below mentioned points must be considered in following/implementing the Scheme of Assessment.

1. From Grade 3 onwards, the entire course content covered during a Semester has to be considered for assessment at the Semester-End assessment.
2. Ensure that assessment is as continuous and comprehensive as possible.
3. The purpose of all assessment is to motivate each learner to improve his/her performance to the best of his/her capability.
4. In all Language Subjects, the priority is to develop all four basic language skills (Listening, Speaking, Reading and Writing) in the learners. Therefore, teachers have to keep this point in mind while assessing performance of learners in languages.
5. In Grades 6, 7 & 8, in each Semester and in every subject each learner shall undertake one project/assignment/field work/practical as the case may be for

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which 10 marks (5 marks for written report and 5 marks for oral) are allocated out of 60 marks allotted for Semester-end assessment. Teachers shall assign the project/assignment/field work/practical to learners in the Month of August (in the case of Semester – I) and in January (in the case of Semester – II) and the learners have to complete the same before commencement of Semester-End Assessment.

6. In every assessment, performance of students shall be assessed using the numerical marking system as specified subject-wise and for each Grade (Class).
7. The numerical marks in each assessment shall be converted in to Letter Grade by following the grading scale given below.

Percentage of Marks	Letter Grade	Grade Point
85% and above	A	5
65% to 84%	B	4
45% to 64%	C	3
30% to 44%	D	2
Below 30	E	1

Note: The detail procedure for conversion of marks to Letter Grades in each assessment and in each Grade/Class is attached as Annexure – I for ready reference.

8. In final certification i.e. at the end of each semester/academic year, the following Grading Scale shall be followed.

Percentage of Marks	Letter Grade	Grade Point	Grade Point Range	Qualitative Description of Performance
85% and above	A	5	4.5 and Above	Excellent
65% to 84%	B	4	3.5 & above but less than 4.5	Very Good
45% to 64%	C	3	2.5 & above but less than 3.5	Good
30% to 44%	D	2	1.5 & above but less than 2.5	Fair
Below 30	E	1	< 1.5	Needs Improvement

9. At the end of each Grade (year-end), the performance of students in both the Semesters shall be combined by following procedures explained below.



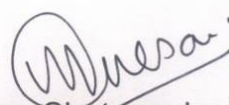
Example -1: Suppose in 'Mathematics' a student obtained 'A' grade in Semester – I and Grade 'C' in Semester – II. His/her Grade Points (GP) are 5 and 4 respectively. The average GP is $5+4 \div 2 = 4.5$. Hence, the obtained Grade by the student is 'B'. **Example – 2:** Suppose in 'Mathematics' a student obtained 'C' grade in Semester – I and Grade 'D' in Semester – II. His/her Grade Points (GP) are 3 and 2 respectively. The average GP is $3+2 \div 2 = 2.5$. Hence, the obtained Grade by the student is 'C'.

10. Procedures for assessment of performance in Co-Scholastic areas remain unchanged but in certification the Grading Scale given above shall be followed.

All are requested to refer to SCERT website regularly for update/any change with regard to Academic Calendar and Scheme of Assessment.

This issues with the approval of the Secretary (Education).




(Meghana Shetgaonkar)
Director - SCERT

Enclosure: **Academic Calendar and Scheme of Assessment: 2024-25.**

To,

The In-charge/Headmasters/Principals of the all Government, Government Aided & Private Unaided Primary Schools, Upper Primary Schools and, High Schools.

Copy to:

1. The Director, Directorate of Education, Porvorim.
2. SPD, Goa Samagra Shiksha, Porvorim
3. The Dy. Director of Education of NEZ, SEZ and CEZ, Planning and Acad. Section, DoE.
4. Principal, DIET, Porvorim
5. Secretary , Goa Board of Secondary and Hr. Sec. Education, Porvorim,
6. In-Charge of all Sections of SCERT
7. Principals of all Teacher Education Institutions in Goa
8. PA to Secretary (Education), Secretariat , Porvorim.
9. ADEIs of all 12 Talukas (with the request to direct the concerned schools under their jurisdiction to comply with the Circular)
10. BRCCs of all 12 Blocks
11. PA to Director of SCERT
12. MIS, SCERT
13. Guard file
14. Concerned File

Annexure - I

Summary of Grade (Class) - Wise Marks and Procedure for Converting Marks to Letter Grades

1. Summary of Grade (Class) - Wise Marks allotted to each Assessment (Grades 1 to 5).

Table - 1

	Grade – 1	Grade – 2	Grade – 3	Grade - 4	Grade –5
Assessment - 1	--	10	20	20	20
Assessment – 2	15	10	20	20	20
Assessment – 3	10	10	20	20	20
Assessment – 4 (Semester –End Assessment)	15	20	40	40	40
Total of Semester - 1	40	50	100	100	100
Assessment – 5	15	10	20	20	20
Assessment – 6	10	10	20	20	20
Assessment – 7	15	10	20	20	20
Assessment – 8 (Semester –End Assessment)	20	20	40	40	40
Total of Semester – 2	60	50	100	100	100
Grand Total (Semester 1 and 2)	100	100	200	200	200

Note: Subject-Wise and Grade-Wise detail Scheme of Assessment is attached

2. Summary of Grade (Class)- Wise Marks allotted to each Assessment (Grades 6 to 8).

Table – 2

	Grade – 6	Grade – 7	Grade – 8
Assessment - 1	20	20	20
Assessment – 2	20	20	20
Assessment – 3 (Semester –End Assessment)	60	60	60
Total of Semester - 1	100	100	100
Assessment – 4	20	20	20
Assessment – 5	20	20	20
Assessment – 6 (Semester –End Assessment)	60	60	60
Total of Semester – 2	100	100	100
Grand Total (Semester 1 and 2)	200	200	200

Note: Subject-Wise and Grade-Wise detail Scheme of Assessment is attached



3. **Steps to be followed for Converting Marks into Letter Grades in each Assessment.**

- i. Convert the marks into percentage. **Example:** Suppose a learner of Grade - 6 have obtained 13 marks out of 20 in Assessment – 1 in Science. Then his/her percentage of marks in Science is $13 \div 20 \times 100 = 65\%$.
- ii. Determine the corresponding Grade of the said percentage of marks using the information given in Table – 3 below.

Table – 3

Percentage of Marks	Letter Grade
85% and above	A
65% to 84%	B
45% to 64%	C
30% to 44%	D
Below 30	E

Since in above example obtained score is **65%**, the Letter Grade obtained by the learner is Grade “**B**”

- iii. Enter ‘B’ in the grade sheet of the said learner for Assessment – 1.
- iv. Follow the same procedures in all the subjects of each learner and complete the Grade Sheet.

4. **Steps to be followed for awarding Grades in each Semester (Semester Total)**

- i. Add the marks obtained by a learner in all the Assessments in a given Semester in a given Subject and obtain the Semester total Marks for each subject. (**Note:** Schools have to maintain register containing marks obtained by learners in each assessment in all the subjects). **Example:** Suppose a learner of **Grade/Class - 4** in **Semester – 1** obtained mark as follows in **Konkani**.

	Marks Allotted	Marks Obtained
Assessment – 1	20	12
Assessment – 2	20	11
Assessment – 3	20	10
Assessment – 4	40	26
Total	100	59

- ii. Convert the obtained Semester total marks in to percentage. In the above example, if we convert the marks into %, we get **59%** ($59 \div 100 \times 100$).
- iii. Determine the corresponding Grade of the said percentage of marks using the information in **Table – 3** above. In the given example, the corresponding Letter Grade for **59%** marks is ‘**C**’.
- iv. Enter grade ‘C’ in the Grade Sheet of the said learner against Konkani as overall Semester – 1 performance.

