



GOA STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING

Autonomous body registered under Societies Registration Act 1860.

Reg. no.:156/GOA/2024

GSCERT Building, Porvorim - Goa 403 521

Phone no- 8956541101

website: scert.goa.gov.in

e-mail-gscert.assessment@gmail.com.

No. GSCERT/Assess Cell/Common Exam/06/2025/Part I/2292

Dated: 19/09/2025

To,

The Head/In-Charge

Govt./ Govt. Aided/ Unaided Recognized Primary/Middle/Secondary Schools

Affiliated to Goa Board of Secondary & Higher Secondary Education

Govt. Of Goa.

Subj: **Additional Guidelines for Common Examination for Grades 3 to 8 – Academic Year 2025–26.**

Re: No. GSCERT/Assess Cell/Common Exam/06/2025/Part I/1740 dated 12/08/2025

Sir/Madam,

In view of the progressive implementation of the National Education Policy (NEP) 2020 across all stages of School Education in the State of Goa, the Government has decided to conduct a **Common Examination for Grades 3 to 8** across all schools in the state of Goa. This initiative is intended to bring uniformity and standardization in assessment practices across all schools in the state.

Vide Circular /Letter No. GSCERT/Assess Cell/Common Exam/06/2025/Part I/1740 dated 12/08/2025, detailed guidelines and schedules were circulated to all the schools.

Additional guidelines are enclosed herewith for further clarity and smooth conduct of the common examination.

The Examination Date sheet is also enclosed again herewith for ready reference.

This issues with the approval of the competent authority.

Yours faithfully


(Meghana Shetgaonkar)
Director, GSCERT

Encl.:

- i. ANNEXURE – 1: Additional Instructions/Guidelines about Common Examination for Grades 3 to 8
- ii. ANNEXURE – 2: Additional Guidelines for conducting Practical Examination of Skill Based Subjects for Grade 3 and Grade 6
- iii. ANNEXURE -3: Guidelines & Proforma for preparing Progress Report Cards for Grades 3 To 8
- iv. ANNEXURE – 4: Date Sheet for Common Examination

Copy to:

1. The O.S.D. to the Hon'ble Chief Minister, Mantralaya, Porvorim – Goa
2. PA to Secretary (Education), Secretariat, Porvorim - Goa

3. The Director of Education, DoE, Porvorim, Goa
4. The Secretary, GBSHSE, Porvorim - Goa
5. The State Project Director, GSS, Porvorim, Goa
6. PA to the D'GSCERT, Porvorim for information
7. The Dy. Director, NEZ/CEZ/SEZ, Mapusa/Panaji/Margao, Goa
8. The ADEI of all Talukas
9. The BRCC of all Taluka
10. Office File
11. Guard File

ANNEXURE - 1

Additional Instructions/Guidelines about Common Examination for grades 3 to 8

1. Syllabus for Common Examination:

The syllabus for final Question Papers of Common Examination in all subjects will be as per the Academic Calendar and as per the blueprints circulated vide letter no. GSCERT/Ass.Cell./1486/2025/62 dated 08/04/2025 except for the following.

i. History of Goa will not be included in the Social-Science paper for Summative Evaluation-I for Grade 6 ii. The lesson 'Satriya Aur Bihu' from Hindi textbook of grade 6 is only for reading and not for evaluation

2. Concessions for CwSN:

- i. Schools allowing concessions to CwSN students as mentioned in the earlier circular will have to send a detailed list of CwSN students along with the concession granted to those students to GSCERT.
- ii. It may please be noted that, concessions may be granted only to those students having valid CwSN certificate issued by a competent authority.

3. Question Paper Distribution:

- i. Question papers will be sent to the individual schools. Distribution of the Question Papers will commence tentatively from 24th September 2025.
- ii. Question papers will be handed over to the Heads of the Institution or authorized person on producing the Identity Card of the institution. iii. Some Schools may have to make necessary arrangements of receiving the papers even on Sunday to ensure timely delivery of question papers to all schools. All such schools will be informed (if any).
- iv. Any school not receiving the question paper packets on or before 4.10.2025 is required to inform this office on 9850694885 or 9765403480

4. Supply of additional material

- i. Schools are required to keep ready the following additional material for examination for the relevant grades
Graph papers, Map of the Goa, India and the World

ANNEXURE – 2

ADDITIONAL GUIDELINES FOR CONDUCTING PRACTICAL EXAMINATION OF SKILL BASED SUBJECTS FOR GRADE 3 AND GRADE 6

Skill-based Subjects for

Grade 3: Art Education & Physical Education

Grade 6: Art Education, Physical Education and Vocational Education

Schools are required to adhere to the following additional **Instructions for Conducting Practical Examinations in Skill-Based Subjects (Grade 3 & Grade 6) in addition to the earlier instructions:**

1. Revised instructions as regards to External Examiner Requirement

- The requirement of External Examiner for conducting Practical Examination of Grade 3 is relaxed. The practical may be conducted by concerned school only. However, External examiner is mandatory for conducting the practical examination of Grade 6.
- One teacher may work as an external examiner in multiple schools.

2. Documentation and Verification

All marksheets/rubrics related to the practical examination of skill-based subjects are required to be properly maintained by the Schools.

Additional instructions for Grade 3

Art Education for Grade 3

- Schools having only one or no Art Special Education Teacher may conduct two activities from any one component as specified in the earlier circular Note:

- i. The activities of practical component in the Physical Education for grade 3 will have following weightage: Awareness: 20% (4 mark)
Sensitivity: 50% (10 mark)
Creativity: 30% (6 mark)
- ii. The activities of practical component in the Art Education for grade 3 will have following weightage:
Awareness: 20% (4 mark)
Sensitivity: 30% (6 mark)
Creativity: 50% (10 mark)

Additional instructions for Grade 6

Art Education for Grade 6

- Schools having only one or no special Art Education Teacher may conduct two activities from any one component

Vocational Education for Grade 6

- Activities to be considered for practical components are as given below
Any 1 Activity from Part 1: Work with Human Life & Any one activity from
Part 2: Work with Machines or Coding syllabus (whichever is applicable).

Note:

- i. The activities of practical component in the Physical Education & Vocational Education for grade 6 will have following weightage:
Awareness: 20% (8 mark)
Sensitivity: 50% (20 mark)
Creativity: 30% (12 mark)
- ii. The activities of practical component in the Art Education for grade 6 will have following weightage:
Awareness: 20% (8 mark)
Sensitivity: 30% (12 mark)
Creativity: 50% (20 mark)

ANNEXURE – 3

GUIDELINES & PROFORMA FOR PREPARING PROGRESS REPORT CARDS

- 1. Schools are required to follow the old formats for preparation of Progress Report Card of the students of grades 4, 5, 7 and 8.
- 2. Schools are required to follow the given formats for preparation of Progress Report Card of the students of grades 3 in view of NEP-2020 implementation at these grades.
- 3. Same formats may be appropriately modified for recording more activities for grade 6

Grade 3

- (i) Activity Reporting (Practical) Format for skill-based subjects. Report of each activity is to be maintained separately using the following format.

School Name:
Academic Year: 2025- 2026

Sub:Grade:Division:Activity No: 1/2

Roll No	Name of the Student	Awareness			Sensitivity			Creativity		
		Beg.	Prof.	Adv.	Beg.	Prof.	Adv.	Beg.	Prof.	Adv.
1.										
2.										

Signature:
Name of the Subject teacher:External Examiner

(ii) Semester end Reporting Formats (Practical) for skill-based subjects
(Consolidated Report Format)

School Name:
Academic Year: 2025- 2026

SEMESTER – 1/2

Subject:Grade:Division:

Roll No.	Name of the Student	Activity 1			Activity 2			Semester 1 (Activity 1 + Activity 2)		
		Awareness (20%)	Sensitivity (50%)	Creativity (30%)	Awareness (20%)	Sensitivity (50%)	Creativity (30%)	Awareness (20%)	Sensitivity (50%)	Creativity (30%)
1.										
2.										

Signature:

Name of the Subject teacher:External Examiner

iii. Year Round (Overall) Reporting Formats for Practical of skill-based subjects
School Name:

Academic Year: 2025- 2026

Overall (Sem 1 + Sem 2)

Subject:Grade:Division:

Roll No	Name of the Student	Semester 1			Semester 2			Overall (Sem 1 + Sem 2)		
		Awareness (20%)	Sensitivity (50%)	Creativity (30%)	Awareness (20%)	Sensitivity (50%)	Creativity (30%)	Awareness (20%)	Sensitivity (50%)	Creativity (30%)
1.										
2.										

Signature:

Name of the Subject teacher:

iv. Reference table for converting numerals of the External Component in to descriptive indicators

For 10 Marks

Skills	Weightage (for 10 Marks)	Marks Range	Descriptive Indicators
Awareness	20% (2)	Up to 0.5	Beginner
		Exactly 1	Proficient
		1.5 to 2	Advanced
Sensitivity	50% (5)	Up to 1.5	Beginner
		2 to 2.5	Proficient
		3 to 5	Advanced
Creativity	30% (3)	Up to 0.5	Beginner
		1 to 1.5	Proficient
		2 to 3	Advanced

For 20 Marks

Skills	Weightage (for 20 Marks)	Marks Range	Descriptive Indicators
Awareness	20% (4)	Up to 1	Beginner
		1.5 to 2	Proficient
		2.5 to 4	Advanced
Sensitivity	50% (10)	Up to 3	Beginner
		3.5 to 5.5	Proficient
		6 to 10	Advanced
Creativity	30% (6)	Up to 1.5	Beginner
		2 to 3.5	Proficient
		4 to 6	Advanced

For 30 Marks

Skills	Weightage (for 30 Marks)	Marks Range	Descriptive Indicators
Awareness	20% (6)	Up to 1.5	Beginner
		2 to 3.5	Proficient
		4 to 6	Advanced
Sensitivity	50% (15)	Up to 4.5	Beginner
		5 to 8.5	Proficient
		9 to 15	Advanced
Creativity	30% (9)	Up to 2.5	Beginner
		2 to 5	Proficient
		5.5 to 9	Advanced

For 40 Marks

Skills	Weightage (for 40 Marks)	Marks Range	Descriptive Indicators
Awareness	20% (8)	Up to 2.5	Beginner
		3 to 4.5	Proficient
		5 to 8	Advanced
Sensitivity	50% (20)	Up to 6.5	Beginner
		7 to 11	Proficient
		12 to 20	Advanced
Creativity	30% (12)	Up to 3.5	Beginner
		4 to 6.5	Proficient
		7 to 12	Advanced

For 50 Marks

Skills	Weightage/ Marks (50)	Marks Range	Descriptive Indicator
Awareness	20% (10)	Up to 3	Beginner
		3.5 to 5.5	Proficient
		6 to 10	Advanced
Sensitivity	50% (25)	Up to 8	Beginner
		8.5 to 14.5	Proficient
		15 to 25	Advanced
Creativity	30% (15)	Up to 4.5	Beginner
		5 to 8.5	Proficient
		9 to 15	Advanced

For overall descriptors

Descriptive indicator	Numerals
Beginner	1
Proficient	2
Advanced	3

- v. Format for Reporting of Internal and External Component. This format is required to be separately used for each semester

School Name:
Academic Year: 2025- 2026

Semester - 1/2

Sub:Grade:Division:

Rol l No.	Name of the Studen t	Skills								
		Awareness (Sem 1/2)			Sensitivity (Sem (1/2)			Creativity (Sem 1/2)		
		Interna l	Externa l	Overall l	Interna l	Externa l	Overall l	Interna l	Externa l	Overall l
1.										
2.										

Signature:
Name of the Subject teacher:

- vi. Format for preparing Final Progress Report of the students in all Subjects/Curricular areas

School Name:
Academic Year: 2025- 2026

FINAL PROGRESS REPORT

Name of the Student:Grade:Division:
APAAR ID:Gen Reg. No.:Attendance: /

Subjects	Skills								
	Awareness			Sensitivity			Creativity		
	Sem 1	Sem 2	Overall	Sem 1	Sem 2	Overall	Sem 1	Sem 2	Overall
R1									
R2									
Mathematics									
EVS									
Art Education									
Physical Education									

School will re-open for the Academic Year: 2026- 2027 on

Signature:
Name of the Class teacher:School SealHead of the
Institution

DATE SHEET FOR COMMON EXAMINATION (Grade 3 & Grade 4)

SUMMATIVE EVALUATION - I, OCTOBER 2025

Date & Day	Grade 3	Grade 4
09/10/2025 Thursday	R1 - Konkani/ Marathi (90 mins) [30 Marks] 11.30 a.m. to 1.00 p.m.	EVS (60 mins) [20 marks] 11.30 a.m. to 12.30 p.m.
10/10/2025 Friday	English (R2) Kannada (R2) Urdu (R2) Hindi (R2) (90 mins) [30 Marks] 11.30 a.m. to 1.00 p.m.	Mathematics (60 mins) [20 marks] 11.30 a.m. to 12.30 p.m.
13/10/2025 Monday	Maths (90 mins) [30 Marks] 11.30 a.m. to 1.00 p.m.	English (60 mins) [20 marks] 11.30 a.m. to 12.30 p.m.
14/10/2025 Tuesday	-----	----- -
15/10/2025 Wednesday	The World Around Us (90 mins) [30 Marks] 11.30 a.m. to 1.00 p.m.	Marathi Konkani Urdu Hindi Kannada (60 mins) [20 marks] 11.30 a.m. to 12.30 p.m.

DATE SHEET FOR COMMON EXAMINATION (Grade 5 to Grade 8)

SUMMATIVE EVALUATION - I, OCTOBER 2025

Date & Day	Grade 5	Grade 6	Grade 7	Grade 8
07/10/2025 Tuesday			Maths (120 mins) [50 Marks] 9.00 a.m. to 11.00 a.m.	English (F. L) Urdu (F.L.) (120 mins) [50 Marks] 9.00 a.m. to 11.00 a.m.

08/10/2025 Wednesday		English (R2) (120 mins) [50 Marks] 9.00 a.m. to 11.00 a.m.	Marathi (T.L) Konkani (T.L) Kannada (T.L) Sanskrit (T.L) Urdu (T.L) English (T.L.) (120 mins) [50 Marks] 9.00 a.m. to 11.00 a.m.	Soc Sci II (60 mins) [25 Marks] (9.00 a.m. to 10.00 a.m.)
09/10/2025 Thursday	English (F.L) Urdu (F.L.) (60 mins) [30 Marks]	Science (120 mins) [50 Marks] 9.00 a.m. to 11.00 a.m.	Hindi (S. L) (120 mins) [50 Marks] 9.00 a.m. to 11.00 a.m.	Soc Sci I (60 mins) [25 Marks] (9.00 a.m. to 10.00 a.m.)
	(9.00 a.m. to 10.00 a.m.)			
10/10/2025 Friday	Maths (60 mins) [30 Marks] (9.00 a.m. to 10.00 a.m.)	Marathi (R 3) Konkani (R 3) Sanskrit (R 3) Urdu (R 3) Hindi (R 3) Kannada(R 3) (120 mins) [50 Marks] 9.00 a.m. to 11.00 a.m.	Science (90 mins) [40 Marks] 9.00a.m to 10.30 a.m.	Marathi (T.L) Konkani (T.L) Urdu (T.L) Kannada (T.L) Sanskrit (T.L) Portuguese(T.L) French (T.L) English (T.L.) (120 mins) [50 Marks] 9.00 a.m. to 11.00 a.m.
13/10/2025 Monday	Hindi (60 mins) [30 Marks] (9.00 a.m. to 10.00 a.m.)	Maths (120 mins) [50 Marks] 9.00 a.m. to 11.00 a.m.	Soc Sci I (60 mins) [25 Marks] (9.00 a.m. to 10.00 a.m.)	Science (90 mins) [40 Marks] 9.00a.m to 10.30 a.m.
14/10/2025 Tuesday	EVS (60 mins) [30 Marks] (9.00 a.m. to 10.00 a.m.)	Soc. Science (120 mins) [50 Marks] 9.00 a.m. to 11.00 a.m.	English (F. L) Urdu (F.L.) (120 mins) [50 Marks]	Hindi (S. L) (120 mins) [50 Marks] 9.00 a.m. to

			9.00 a.m to 11.00 a.m	11.00 a.m.
15/10/2025 Wednesday	Marathi (T.L) Konkani (T.L) Urdu (T.L) Kannada (T.L) Sanskrit (T.L) English (T.L.) (60 mins) [30 Marks] (9.00 a.m to 10.00 a.m)	Marathi (R 1) Konkani (R 1) (120 mins) [50 Marks] 9.00 a.m to 11.00 a.m	Soc Sci II (60 mins) [25 Marks] (9.00 a.m to 10.00 a.m)	Maths (120 mins) [50 Marks] 9.00 a.m to 11.00 a.m