



GOA STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING

Autonomous body registered under Societies Registration Act 1860.

Reg. no.:156/GOA/2024

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No. GSCERT/Assess Cell/Common Exam/06/2025/Part I / 420 Dated: 12/01/2026

To,

The Head/In-Charge

Govt./Govt. Aided/Unaided Recognised Primary/Middle/Secondary Schools,
Affiliated to Goa Board of Secondary & Higher Secondary Education.

Govt. of Goa.

Subject: Conduct of Second Summative Evaluation (SE 2) for Grades 3 to 8
– Academic Year 2025–26.

Read: Letter No.: GSCERT/Assess Cell/Common Exam/06/2025/Part I/1740 dated 12/08/2025

Sir/Madam,

The Second Summative Evaluation (SE-2) for Grades 3 to 8 will be conducted during March/April 2026.

The Examination Date Sheet, Guidelines, and Standard Operating Procedures (SOPs) are enclosed with this Circular for reference and necessary action. The Model Question Papers and Blueprints will be shared separately.

This issues with the approval of the competent Authority.

Thanking You,

(Meghana Shetgaonkar
Director, GSCERT

Encl.:

- i. General instruction about Common Examination for Grades 3 to 8 (Annexure – 1)
- ii. Date Sheet for Common Examination (Annexure – 2)
- iii. Detailed list of Concessions for CWSN (Annexure – 3)
- iv. Detailed Guidelines for conducting Practical Examination of Skill Based Subjects (Annexure – 4)
- v. Standard Operating Procedures (SOP's) for the conduct of the Examination (Annexure – 5)
- vi. List of Grade wise Subjects & Subject Codes (Annexure- 6).

Copy to:

1. The O.S.D. to the Hon'ble Chief Minister, Mantralaya, Porvorim – Goa
2. PA to Secretary (Education), Secretariat, Porvorim - Goa

3. The Director of Education, DoE, Porvorim, Goa
4. The Secretary, GBSHSE, Porvorim - Goa
5. The State Project Director, GSS, Porvorim, Goa
6. PA to the D'GSCERT, Porvorim for information
7. The Dy. Director, NEZ/CEZ/SEZ, Mapusa/Panaji/Margao, Goa
8. The ADEI of all Talukas
9. The BRCC of all Taluka
10. Office File
11. Guard File

ANNEXURE – 1

General instruction about Common Examination for Grades 3 to 8

All Heads of Institutions are hereby informed of the following instructions regarding the Summative Evaluation – 2 for Grades 3 to 8:

1. Syllabus for Common Examination:

The Syllabus for the Common Examination is as prescribed in the Academic Calendars shared with the Schools vide letter no. GSCERT/Ass.Cell./1486/2025/62 dated 08/04/2025.

2. Commencement of Examinations/Date Sheet:

- The Summative Evaluation – 2 for Grades 3 & 4 will commence from 6th April 2026 and for Grades 5 to 8 will commence from 5th March 2026.
- The detailed Examination Schedule (Date Sheet) is enclosed herewith and must be strictly followed by all schools for the respective grades.
- The Examination Schedule (Date Sheet) must be shared well in advance with all teachers, students and with all stake holders.
- The schedule of the examination (Date sheet) must be prominently displayed on all floors of the school premises.
- Examination on all days must commence on time as per the prescribed date sheet.

3. Subject Relevance:

- Schools must adhere to the timetable for subjects relevant to their respective grades and syllabus.
- Schools having Sanskrit (T.L.) for Grade 5 and Composite subjects will have to set their own papers.

4. Concessions for CwSN:

Concessions shall be applicable only to Children with Special Needs (CwSN). The details of the concessions are provided in Annexure 3.

5. Seating Arrangements:

Ensure that seating arrangements are made a day prior to the examination to allow students a calm and organized environment.

6. Question Paper Distribution:

- Question papers will be sent to the ADEI Offices. The date of distribution will be communicated to Heads of Schools by the last week of February.
- Only authorized personnel will handle and open the question paper packets.
- Only the question papers will be provided by the GSCERT. Schools are responsible for providing the necessary answer papers to the students of Grades 5 to 8.
- Students of Grades 3 and 4 will be provided with Question-cum-Answer papers.

7. Security and Confidentiality:

Schools must make adequate security arrangements for storing the question paper packets. Strict confidentiality must be maintained at all stages. The Heads of the Institution will be responsible for the security and confidentiality of the question papers.

8. Assessment/Evaluation/Result:

- Subject teachers will have to assess the answer papers in accordance with the Model Answer Keys provided.
- Schools will have to prepare the Progress Report of the students using the guidelines and format that are shared with the schools.

9. Practical Examinations:

- For Grades 3 & Grade 6, Practical Exams (External Component of Skill-based Subjects) in Art Education, Physical Education and Vocational Education are to be conducted before the commencement of the written examinations as per the common guidelines that are shared with schools in Annexure - 4.
- For Grades 7 & Grade 8, Practical Exams are to be also conducted before the commencement of Summative Evaluation – 2 as per the

Academic Calendar already shared with the Schools vide above referred letter.

10. Monitoring:

Schools must note that Flying Squads from GSCERT may conduct surprise visits to monitor the conduct of examinations.

11. Additional Examination:

GSCERT will conduct additional examination for students who are unable to appear for the Common Examination due to genuine reasons such as participation in sports events or medical illness. However, only authentic and verified cases will be considered for the additional exam. Separate question papers/schedule will be provided.

Annexure-2
SUMMATIVE EVALUATION – 2 (SE-2), MARCH 2026 - DATE SHEET

Date & Day	Grade 5	Grade 6	Grade 7	Grade 8
05/03/2026 Thursday	-	-	Maths (Eng, Urdu) [50 marks] 8:30 a.m. to 10:30 a.m.	English (F. L) Urdu (F.L) [50 Marks] 8:30 a.m. to 10:30 a.m.
06/03/2026 Friday	-	Marathi (R 1) Konkani (R 1) [50 marks] 8:30 a.m. to 10:30 a.m.	English (F. L) Urdu (F.L) [50 marks] 8:30 a.m. to 10:30 a.m.	Maths (Eng, Urdu) [50 Marks] 8:30 a.m. to 10:30 a.m.
07/03/2026 Saturday	English (F.L) Urdu (F.L) [30 marks] 8:30 a.m. to 10:00 a.m.	Maths (Eng, Urdu) [50 marks] 8:30 a.m. to 10:30 a.m.	Science (Eng, Urdu) [40 marks] 8:30 a.m. to 10:00 a.m.	Soc. Sci I (Eng, Urdu) [25 Marks] 8:30 a.m. to 9:30 a.m.
09/03/2026 Monday	Hindi (S.L) [30 marks] 8:30 a.m. to 10:00 a.m.	English (R2) [50 marks] 8:30 a.m. to 10:30 a.m.	Soc. Sci II [25 marks] (Eng, Urdu) 8:30 a.m. to 9:30 a.m.	Marathi (T.L) English (T.L.) Konkani (T.L) Urdu (T.L) Kannada (T.L) Sanskrit (T.L) Portuguese(T.L) French (T.L) [50 Marks] 8:30 a.m. to 10:30 a.m.

Date & Day	Grade 5	Grade 6	Grade 7	Grade 8
10/03/2026 Tuesday	EVS (Eng, Urdu) [30 marks] 8:30 a.m. to 10:00 a.m.	Marathi (R3) Konkani (R3) Sanskrit (R3) Urdu (R3) Hindi (R 3) Kannada (R3) [50 marks] 8:30 a.m. to 10:30 a.m.	Soc. Sci I (Eng, Urdu) [25 marks] 8:30 a.m. to 9:30 a.m.	Hindi (S. L) [50 Marks] 8:30 a.m. to 10:30 a.m.
11/03/2026 Wednesday	Marathi (T.L) English (T.L.) Konkani (T.L) Sanskrit (T.L) Urdu (T.L) Kannada (T.L) [30 marks] 8:30 a.m. to 10:00 a.m.	Science (Eng, Urdu) [50 marks] 8:30 a.m. to 10:30 a.m.	Hindi (S. L) [50 Marks] 8:30 a.m. to 10:30 a.m.	Soc. Sci II (Eng, Urdu) [25 Marks] 8:30 a.m. to 9:30 a.m.
12/03/2026 Thursday	Maths (Eng, Urdu) [30 marks] 8:30 a.m. to 10:00 a.m..	Soc. Science (Eng, Urdu) [50 marks] 8:30 a.m. to 10:30 a.m.	Marathi (T.L) English (T.L.) Konkani (T.L) Kannada (T.L) Urdu (T.L) Sanskrit (T.L) [50 marks] 8:30 a.m. to 10:30 a.m.	Science (Eng, Urdu) [40 Marks] 8:30 a.m. to 10:00 a.m.

Date & Day	Grade 3	Grade 4
06/04/2026 Monday	R1 - Konkani/ Marathi [30 Marks] 8:30 a.m. to 10:00 a.m.	E.V.S. (Eng, Mar, Kon, Urdu, Hindi) [20 marks] 8:30 a.m. to 9:30 a.m.
07/04/2026 Tuesday	Maths (Eng, Mar, Kon, Urdu, Hindi) [30 Marks] 8:30 a.m. to 10:00 a.m.	English [20 marks] 8:30 a.m. to 9:30 a.m.
08/04/2026 Wednesday	The World Around Us (Eng, Mar, Kon, Urdu, Hindi) [30 Marks] 8:30 a.m. to 10:00 a.m.	Mathematics (Eng, Mar, Kon, Urdu, Hindi) [20 marks] 8:30 a.m. to 9:30 a.m.
09/04/2026 Thursday	English (R2) Urdu(R2) Hindi(R2) Kannada(R2) [30 Marks] 8:30 a.m. to 10:00 a.m.	Marathi Konkani Urdu Hindi Kannada [20 marks] 8:30 a.m. to 9:30 a.m.

IMPORTANT NOTE:

- The Practical Examination in Art Education (Visual Arts, Theatre Art, Music, Dance) & Physical Education for Grades 3 and Art Education, Physical Education & Vocational Education for Grade 6 should be conducted by the schools before commencement of the Summative Evaluation 2.
- The schools are required to conduct the Summative Evaluation – 2 (SE-2), March 2026 as per the date sheet and the duration specified for each subject and Grade.

ANNEXURE – 3

CONCESSIONS FOR CHILDREN WITH SPECIAL NEEDS

GSCERT will not send modified question papers for CwSN for Semester 2 of the year 2025-2026. However following instructions are issued for the benefit of CwSN.

Concessions and Arrangements to be made by the schools for CwSN:

1. Environment and other provisions required for Assessment of CwSN:

1. Organising a distraction-free room
2. Permitting more frequent breaks during assessment
3. Provision of alternative furniture, as required
4. Assistive devices and appropriate technology-based tools
5. Language appropriate Teaching Learning Materials,
6. Provision of facilities, infrastructure, devices, as required.

2. Formatting of Question Papers for CwSN:

1. Changing or re-organizing the order of tasks or questions,
2. Large font size and Line spacing for ease of reading
3. Pictures to help in retrieval (preferably with colours)
4. Question papers with provision for answering on the same sheet as question paper
5. Questions requiring answers in a single word / phrase / sentence

3. Concessions for CwSN:

1. Extended time for completion: Extra time of 10 minutes for every 1 hour of exam to facilitate memory retrieval.
2. Scribe / writer or reading assistance, to allow oral responses (Teacher may write the oral answer of the child)
3. Allowing the use of word processing software on a computer
4. Allowing for the use of a calculator / tablet / device / smart phone
5. Allow use of Multiplication Table Chart, Formula Chart, etc, where rote learning is traditionally required.
6. Reduce load of reading and writing using test items like objective questions, Cloze method, etc.
7. Optional text question for each graphical question, in case of children with Visual Impairment. Similarly, optional text / visual question to replace Sound related question for children with Hearing Impairment.
8. Restrict long descriptive answers
9. Allow point-form writing
10. Show knowledge with demonstration
11. Questions requiring directionality may be designed carefully, so as to avoid confusion, for example maps, graphs, etc.

4. Evaluation of Answer Sheets of CwSN may be carried out while taking care of the following:

1. Permit all forms of readable writing
2. In subjects other than languages, evaluate the content of the answer, overlook the spelling errors, syntax, sentence structure
3. For language subjects, marks are to be allotted for content and ideas, and ability to communicate
4. Award marks for the method employed in mathematics

Responsibility of Schools

- Heads of Institutions are requested to identify eligible students in advance and ensure that all necessary support is planned and communicated to the parents of such children before the commencement of the examination.
- Schools must maintain records of students availing these concessions, with justification and documentation as per guidelines issued by the GBSHSE.
- Teachers and invigilators should be sensitized about these guidelines to ensure compassionate and fair treatment during assessments.
- Schools allowing concessions to CwSN students as mentioned above will have to send a detailed list of CwSN students along with the concession granted to those students to GSCERT.
- Schools should grant concessions only to those students having valid CwSN certificate issued by a competent authority.

ANNEXURE – 4

GUIDELINES FOR CONDUCTING PRACTICAL EXAMINATION OF SKILL BASED SUBJECTS FOR GRADE 3 AND GRADE 6

Skill-based Subjects for

Grade 3: Art Education & Physical Education

Grade 6: Art Education, Physical Education and Vocational Education

Schools are required to adhere to the following given **Instructions for Conducting Practical Examinations in Skill-Based Subjects (Grade 3 & Grade 6)**:

1. No Written Examination

There will be *no written examination* for skill-based subjects. Only a **practical assessment** will be conducted as the external component

2. External Examiner Requirement

The practical examination **must be conducted in the presence of an External Examiner for Grade 6 and no external examiner is required for Grade 3**

3. Eligibility of External Examiner

A teacher teaching the respective skill-based subject in **Grade 6** in any of the following institutions may act as an External Examiner:

- a. Government Schools
- b. Government Aided Schools
- c. Unaided Recognised Schools

4. Responsibility of Schools

The **schools must independently arrange** for an External Examiner for grade 6 while conducting the practical component of skill-based subjects.

5. Schedule of Examination

The **practical examination for the Second Semester** is to be conducted preferably in the **month of February 2026 for Grade 6 and March 2026 for Grade 3**.

6. Nature of Activities

All practical activities conducted as part of the practical examination must be **individual-based**. Group activities are not permitted.

7. Documentation and Verification

The **signature of the External Examiner must be obtained on all marksheets** related to the practical examination of skill-based subjects for grade 6.

8. Activities conducted under practical component may be assessed using skill-based assessment rubric

Grade 3 & 6

1) Art Education

- Any two activities from the four components (Visual Arts, Dance & Movements, Theatre art & Music) are to be considered for Practical.

2) Physical Education

- Any two activities – one from the Physical Education component and one from the Yoga Component are required to be conducted

Grade 6

1) Vocational Education

- Any two activities from any of the Parts from ‘Kaushal Bodh’ textbook are required to be done

ANNEXURE – 5

Standard Operating Procedures about Opening of Question Papers

1. The distribution of the question papers will tentatively commence from 23rd February 2026
2. The Heads/In-charge of the Institution will be the Conductor of the Examination for the Schools
3. The Conductor may appoint the Examination in-charge or any other senior teacher of the school as the Dy. Conductor of the Examination
4. Question papers will have to be received and stored safely by the Conductor of the examination
5. Only in Govt. Schools where one Headmaster is having multiple charges, the question papers may be received by the Dy. Conductor of Examination
6. The conductor of the examination has to open the outer box of the question paper packets and has to ensure that all question paper packets pertaining to the subjects offered by the schools have been received by the school.
7. **In case of non-receipt of all the packets on account of non-submission of the correct data by the schools by 28th February 2026 or any other discrepancies the conductors are required to report it to GSCERT on 9850694885 (Karuna Satardekar) or 9765403480 (Rupesh Sawant) and also mail it to scertgoa@gmail.com.** Individual question paper packets should not be opened before the examination
8. Only the packets of the subject as per the common time-table will have to be opened on the day of the paper
9. The conductor is required to put his dated signature on all envelopes to be opened on the day
10. Before opening the envelopes on the day, the Dy. Conductor and the Supervisor along with two students should sign on the sealed envelope. The signature of the flying squad member (specially appointed to oversee proper conduct of exam related procedures by the school authority) wherever available should also be obtained. The time of opening the envelopes is also required to be recorded on the question paper envelopes before signing.
11. All rules and protocol otherwise followed by the Schools during the conduct of the examination are required to be followed for this examination as well to maintain the confidentiality of the examination and prevent malpractices
12. The question paper packets should be opened **half an hour before** the commencement of the Examination
13. The subjects along with subject codes is annexed as **Annexure – 6** for ready reference of the schools
14. Grades 3 and 4 will be provided with **question-cum-answer papers**. Students should be informed in advance and instructed to write their answers on the same paper.
15. Practical Examination in Art Education (Visual Arts, Theatre Art, Music, Dance) & Physical Education for Grade 3 and Art Education, Physical Education & Vocational Education for Grade 6 should be conducted by the schools before the commencement of the Summative Evaluation II
16. All schools are required to compulsorily adhere to the above-mentioned SOPs

ANNEXURE – 6

List of Grade wise Subjects & Subject Codes

Grade 3 Subjects	Subject Code	Grade 4 Subjects	Subject Code
Konkani R1	3R1KON	English	4ENG
Marathi R1	3R1MAR	Marathi	4MAR
English R2	3R2ENG	Konkani	4KON
Hindi R2	3R2HIN	Urdu	4URD
Urdu R2	3R2URD	Hindi	4HIN
Kannada R2	3R2KAN	Kannada	4KAN
Mathematics (English)	3MATENG	Mathematics (English)	4MATENG
Mathematics (Marathi)	3MATMAR	Mathematics (Marathi)	4MATMAR
Mathematics (Konkani)	3MATKON	Mathematics (Konkani)	4MATKON
Mathematics (Urdu)	3MATURD	Mathematics (Urdu)	4MATURD
Mathematics (Hindi)	3MATHIN	Mathematics (Hindi)	4MATHIN
The World Around Us (English)	3TWAENG	EVS (English)	4EVSENG
The World Around Us (Marathi)	3TWAMAR	EVS (Marathi)	4EVSMAR
The World Around Us (Konkani)	3TWAKON	EVS (Konkani)	4EVSKON
The World Around Us (Urdu)	3TWAURD	EVS (Urdu)	4EVSURD
The World Around Us (Hindi)	3TWAHIN	EVS (Hindi)	4EVSHIN

Grade 5 Subjects	Subject Code	Grade 6 Subjects	Subject Code
English (F.L)	5FLENG	Konkani R1	6R1KON
Urdu (F.L)	5FLURD	Marathi R1	6R1MAR
Hindi (S.L)	5SLHIN	English R2	6R2ENG
English (T.L)	5TLENG	Hindi R3	6R3HIN
Marathi (T.L)	5TLMAR	Urdu R3	6R3URD
Konkani (T.L)	5TLKON	Kannada R3	6R3KAN
Urdu (T.L)	5TLURD	Sanskrit R3	6R3SAN
Kannada (T.L)	5TLKAN	Marathi R3	6R3MAR
Maths (English)	5MATENG	Konkani R3	6R3KON
Maths (Urdu)	5MATURD	Maths (English)	6MATENG
EVS (English)	5EVSENG	Maths (Urdu)	6MATURD
EVS (Urdu)	5EVSURD	Science (English)	6SCIENG
		Science (Urdu)	6SCIURD
		Social Science	6SOCSCIENG
			6SOCSCIURD

Grade 7 Subjects	Subject Code	Grade 8 Subjects	Subject Code
English (F.L)	7FLENG	English (F.L)	8FLENG
Urdu (F.L)	7FLURD	Urdu (F.L.)	8FLURD
Hindi (S.L)	7SLHIN	Hindi (S.L.)	8SLHIN
English (T.L)	7TLENG	English (T.L)	8TLENG
Marathi (T.L)	7TLMAR	Konkani (T.L)	8TLKON
Konkani (T.L)	7TLKON	Marathi (T.L.)	8TLMAR
Urdu (T.L)	7TLURD	Urdu (T.L)	8TLURD
Kannada (T.L)	7TLKAN	Kannada (T.L)	8TLKAN
Sanskrit (T.L)	7TLSAN	Sanskrit (T.L)	8TLSAN
Maths (English)	7MATENG	Portuguese (T.L)	8TLPOR
Maths (Urdu)	7MATURD	French (T.L)	8TLFRE
Science (English)	7SCIENG	Maths (English)	8MATENG
Science (Urdu)	7SCIURD	Maths (Urdu)	8MATURD
Social Science I (English)	7SOCSCI1ENG	Science (English)	8SCIENG
Social Science I (Urdu)	7SOCSCI1URD	Science (Urdu)	8SCIURD
Social Science II (English)	7SOCSCI2ENG	Social Science I (English)	8SOCSCI1ENG
Social Science II (Urdu)	7SOCSCI2URD	Social Science I (Urdu)	8SOCSCI1URD
		Social Science II (English)	8SOCSCI2ENG
		Social Science II (Urdu)	8SOCSCI2URD