



GOA STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING

Autonomous body registered under Societies Registration Act 1860.

Reg. no.:156/GOA/2024

GSCERT Building, Porvorim - Goa 403 521

Phone no- 8956541101

website:scert.goa.gov.in

e-mail-scertgoa@gmail.com.



No. SCERT/NPEP/MD-PD/2025-26/

Dated: - 25 /02/2026

To,

Subject: Inviting Quotations for Printing of Calendar, Brochure and Research Report for NPEP-PEC, GSCERT

Sir/Madam,

Sealed Quotations super scribed as “**Printing of Calendar, Brochure and Research Report**” addressed to The Director, Goa State Council of Educational Research and Training, Porvorim-Goa invited from Vendors/Printers for Printing of Calendar, Brochure and Research Report as per following specification.

Sr. No	Description	Qty
1	Wall Calendar (PE & SHWP themes) 12 pages (Front-Back) 16”x12”	100
2	2 Fold Brochure on Cyber Safety with 3 columns in each side A4 size	500
3	Research Report (2025) A4 size, 89 pages including 8-10 colour pages	5

The last date for submitting the sealed quotation/s is **06/03/2026** and should reach to this office before 3.00 PM through Hand delivery or Registered Post / Speed Post. This office is not responsible for any postal delays.

The quotations shall be opened on the **09/03/2026** at 4.00 pm in the G4-Meeting Room, Ground floor, GSCERT, Porvorim Goa.

P.T.O.

Terms and Conditions:

1. The rates quoted by Vendors/ Printers shall be valid for three months from the date of submission of the quotes.
2. The rates quoted should be inclusive of GST / taxes.
3. The limited tender quotes which are conditional shall not be accepted and rejected summarily.
4. Overwriting and corrections if any shall be properly attested.
5. Income Tax shall be deducted to sources (TDS), if applicable
6. The product should be strictly as per the specification
7. The payment will be made electronically on submission of the bill / Invoice and no advance will be paid.
8. The Director, Goa State Council of Educational Research and Training, Porvorim – Goa reserves the right to accept or reject any or all the limited quotes without assigning any reason thereof.
9. Supply should be made within seven days after receipt of Supply Order to GSCERT, Porvorim Bardez Goa.

The Proforma for submitting the quotation is Annexed herewith



(Meghana Snetgaonkar)

Director
GSCERT, Porvorim-Goa.

Encl: Proforma for quotation

On the Vendors letter-head

Quotation No: _____

Dated: _____

To
The Director
Goa State Council of Educational Research & Training
Porvorim Goa 403521

Sub: Quotation for Printing of Calendar, Brochure and Report

QUOTATION

Sr. No	Description	Qty	Basic Rate	GST @ 18%	Amount
1	Wall Calendar:12 pages (Front-Back) 16"x12"	100			
2	2 Fold Brochure on Cyber Safety with 3 columns in each side A4 size	500			
3	Research Report (2025) A4 size, 89 pages including 8-10 colour pages	5			
Total in Rupees					

In words Rupees _____

Authorized Signatory